

**MINUTES OF THE TOKO SCHOOL BOARD OF TRUSTEES MEETING HELD ON
30th March 2021 7.00pm AT TOKO SCHOOL**

The chairperson declared the meeting open at 7.00pm

Present: Kim Waite (Principal), Katherine Sextus (Chairperson/Health and Safety) Julie Roberts(Secretary/Property/Grounds), Steven Harvey(Property/Buildings) Nia Chesswas(Treasurer), Sasha Hancock (Staff Representative) and Grant Robinson(Property SchoolHouse)

Annette Hinton (Minute Secretary)

Shelley Fuller - Sharing about Star Challenge

Alison Eagar -Sharing about Reading Together

Apologies: Sue Fergus

Minutes of the previous meetings:

Held 23rd February 2021 at 7.00pm.

Additions to the Agenda - None

Julie Roberts moved that the minutes be approved as a true and correct record.

Seconded Grant Robinson

Carried unanimously

Matters Arising from Previous Minutes - None

Correspondence In - Teachers Gazette

Correspondence Out - None

Principal's Report

Sue, Kim and Megan attended a Kahui Ako Cultural Capacity Hui learning about some landmarks and local stories.

Reading Together has begun and this is being funded through the Kahui Ako.

Teachers have been setting goals around agency with children,they have also been sharing assessment results. The year 3-5 camp activities were based round the different learning stars that the school has. At the end of last year teachers worked hard on aligning the learning stars with Agency to Learning Behaviours and introduced this talk to children.

Sasha, Sue and Kim attended the first of about 6 Workshops planned for the Kahui Ako focussed on Data Literacy.

Sue and Kim are attending Kahui Ako Leadership workshops focused on this goal.

On the Teacher Only Day Ben Layborn worked with the staff to plot themselves on the Teacher Capability Matrix as well as looking at where children were on the matrices. Work with Ben is ongoing over the year.

Professional Development:

Kahui Ako Emerging Leaders - Shelley

Sharpe Reading Course - Kathy completed this online

Lester Flockton - Curriculum and assessment - Sasha and Sue

Structured Literacy Observations - Jolylnne, Megan, Sue and Kim.

Structured Literacy Afterschool Workshop - Taranaki Literacy Association - Alison, Kathy, Tash, Debbie and Margaret attended this.

Teacher Only Day - Overview for this in this months folder

Kahui Ako Oral Language PLD - Del Costello Cognition Education - Megan and Jolylynne attended this workshop.

Year 7 and 8 Technology - A meeting has been held with the Ministry.

Enviro Tours - We have 4 Tours booked over the next 4 weeks.

Learning Behaviours - Sue to share

Camp feedback is in this months folder

2022 School Camps Wellington/Rotoura

All documentation including the Charter and Analysis of Variance for 2021 has been submitted to the Ministry of Education as per requirements.

The Roll Return for March 2021 has been sent to the Ministry

URF Covid 19 fund - we have received \$3140.00

ORS Covid 19 Response Fund - \$8120.84

Contract Energy - \$1600 we have received this amount for the purchase of our Student Literacy resources.

TSB Programmes and Events - \$7100 We have received these funds for a Kapa Haka Tutor, Kapa Haka Co-ordinator, make-up, stencils, brushes and black lipstick etc.

Kim moved her report to be accepted and she apply to NZCT for \$9325.00 uniforms for Kapa Haka.

Seconded Grant Robinson

Carried unanimously

Finance Report:

Treasurer's Report: Accounts for March \$23015.03 and March 2 \$13924.80 have been paid, Nia Chesswas moved these be ratified.

Seconded Steven Harvey

Carried Unanimously

Special Projects/Property

Nag 4 Property- See Report

Health and Safety

General:

Board Hours - reminder to submit your hours into the spreadsheet

STA News: None this month

The chairperson declared the meeting closed at pm

Date for next meeting 25th May 2021

Signed Chairperson.....

Katherine Sextus